

AIA/CES Self Report Form

This form should be submitted for each learning activity or program

Last name

First name and middle initial/name

AIA ID Number

Daytime Phone

Activity/Program Title:

Learning Units/Hours:
I am reporting

Start date:

Month Day

Year

Completion date:

Month

Day

Year

Research indicates that programs that involve participants and increase participation result in better and longer retention of material.

Check how this activity/program was delivered.

Passive Activity

One-way communication such as lecture, speech, or panel discussion.

Interactive participation

Two-way communication such as roundtable discussion, group exercises, or case studies (51% or more of the time).

Measurement of Learners' Progress

Pre and Post-test measuring the learning progress of the participants.

Several states now have a two-year reporting period. We recommend that you keep a personal copy of this record for two years. Continuing education information Online at: www.e-architect.com >Continuing Education >CES Transcript >State MCE updates

Return this form to:

The University of Oklahoma,

Continuing Education

AIA/CES, Room B-1

1700 Asp Avenue

NContn, OK 73072, or fax to (405)

325-6965

**For additional information or
assistance call (800)**

605-8229